

PHPS Alumni Association Executive Committee call
Monday, April 26, 2004
12:00-12:20 EST

Present:

Maureen Sinclair (President), Linda Kane (CDC Foundation), Shannon White (PHPS Liaison Committee representative), Mary Kate Weber (Secretary)

I. Membership – Mary Kate and Linda

A welcome letter for all new/renewing members will be drafted by Mary Kate and Maureen within the next two weeks. It will be circulated to everyone for feedback before next month's committee call.

Linda will send out the list of new/renewing members of the Alumni Association by April 30th, this will include name, address, and email. Linda sent out the list of members who volunteered for committees via email today. There are 9 volunteers (6 – communication & networking, 4 – mentoring & training, 1 – social activities). There are 8 members who would like more information on the committees. Mary Kate and Maureen will work on an email to committee volunteers requesting leads for each committee. More information about each committee will also be incorporated into the welcome letter.

Mary Kate solicited ideas from the group on strategies to increase alumni membership. Linda suggested having alumni present at the PHPS conference in August. Shannon indicated that this year's conference is tentatively scheduled for August 1-2, 2004. This would be an opportunity to sign up recent graduating class. Maureen suggested that we could offer additional months of membership if they signed up at the conference.

Linda reminded folks that the issue of what a membership year is has not yet been resolved by the Executive Committee.

II. Mentoring Program – no update

III. PHPS Program Update – no update

IV. LC Update

Shannon reported that the Life After PHPS conference call went very well. Sixteen members of the 2001 class and 8 alumni participated on the call. Evaluation results are pending.

Shannon also reported on the progress of the LC 101 calls. Liaison members contacted people from their class to assess their interest in the LC and how it can improve. Information gathered includes feedback on the PHPS program, field assignment quality, training opportunities in the field, transition into the workforce post PHPS, and the LC itself. The LC will compile this information and are putting a report together to share with the PHPS program.

V. Other

There will be a leadership training for the 2001 class the first week of May. A PHPS social is scheduled to be held on Tuesday, May 4th. Alumni have been invited and notified of this event. Maureen mentioned that we offered to sponsor payment of appetizers at the social but they may or may not accept (depends on the numbers of people in attendance).

VI. Next meeting: Monday, May 24, 2004, 12:00-1:00 EDT (note this is one week earlier due to the Memorial Day holiday)

Telephone Number: 1-866-793-5738

Passcode: 642870

VII. Adjournment