

PHPS Alumni Association Executive Committee call
Monday, August 23, 2004
11:00am - 12noon EST

Present: Maureen Sinclair (President), Kathy Witgert (Treasurer), Linda Kane (CDC Foundation), Lisa Roth-Edwards (Vice-President), Julie Schuietema-Wolthuis (Member-at-Large), Mary Kate Weber (Secretary)

1. By-Laws – Kathy
 - a. The amendments to the PHPSAA By-laws were shared with the membership for input. Comments received were positive.
 - b. The Executive Committee voted unanimously to accept the amendments as proposed.
 - c. Revisions to Article 6 raised the issue regarding Executive Committee members elected on the previous cycle. The Executive Committee voted unanimously to extend the current President's and Treasurer's terms to coincide with the new election schedule. Maureen and Kathy are willing to stay on as President and Treasurer, respectively until September 30th, 2005.

2. PHPS Annual conference
 - a. Overview of PHPSAA participation – Mary Kate reported that alumni were well represented at the PHPS conference. Natarsha Thompson and Letia Boseman were session moderators. Mary Kate Weber, Patrick Flaherty, Michelle Mercier, Erica Dunbar, and Todd Mercer participated in some of the social events. Michelle Mercier and Maggie Kownaski participated in the Award Ceremony honoring Leslie Boss.
 - b. Thoughts/suggestions for next year – Mary Kate shared a few ideas about what we could do next year: 1) prepare a PHPSAA brochure or packet, 2) perhaps there could be alumni involvement on conference planning committee or updates provided on the conference to Executive Committee with requests for input, 3) an alumni-sponsored session. Maureen suggested that we write up any ideas/thoughts of what we can do at next year's conference and forward these to John and Gabe. Mary Kate will draft some thoughts and share with the rest of the committee for additional input before sending to PHPS Office.
 - c. Mary Kate spoke briefly at the conference on behalf of the Alumni Association. Twenty four graduates indicated they were interested in joining. It was decided that Mary Kate would draft a letter to the graduating class congratulating them and attaching the December 2003 newsletter, the Alumni Update, and the membership application form by September 3rd. Mary Kate will touch base with Gabe to see if they have contact information for all graduates (not just those who signed up at the conference).

3. PHPSAA Update newsletter – Mary Kate
The Update has been sent to all PHPSAA members.

4. Mentorship Program – Lisa

Lisa indicated that she spoke with Deb Stone who indicated that she is willing to help the new lead. Lisa also indicated that it would make sense that the person who takes over the Mentorship Program would also be on the Mentoring and Training Committee. Mary Kate indicated that there is a list of folks who expressed interesting in committees. She will forward the list to Lisa along with the emails of those interested in the Mentoring committee. If no one is interested, Lisa indicated that she would take the lead on the Mentorship Program until we can find someone.

5. CDC Foundation update – Linda

a. Linda introduced the folks at the CDC Foundation who will be working with the PHPSAA now that she is leaving the Foundation. Linda indicated that she enjoyed working with the PHPSAA. CDC Foundation staff names and contact information are listed below:

Main Contact:	Chloe Tonney -- Ext. 3524 CTonney@cdc.gov
Database questions:	Deb Charron -- Ext. 3507 DCharron@cdc.gov
Backup for Chloe & Deb	Martharine Pitts - Ext. 3521 MPitts@cdc.gov

b. Linda mentioned that the Executive Committee never decided whether or not to have PHPSAA stationary. Linda indicated that she does have quotes for this and will forward them to Committee members for consideration. Maureen suggested that this be discussed at the next conference call and also asked that Kathy give an update on our financial status.

6. Next meeting: Monday, September 27, 2004 11-12 ET

Call-in information

Telephone Number: 1-866-793-5738

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